

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: Thursday, June 23, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:31 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 6 community members. 2 community members attending via Zoom.us. Kalisa Mortag is absent.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Monday, June 20, 2022 before 6:30 pm.
5. **Citizens Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
Jeanna Vogel – County sends out property tax reminders who have not paid bills from previous year. There was a mistake with the color of the card that was sent out and corrected cards were sent out. If any concerns can contact the county; green card is incorrect, orange card is correct.
6. **Discussion /Action Items:**
 - a. **Change order – Mountain Bike Trail at Fern Ride** Trail is complete. Change order for 463 feet and \$1250.00. Need Travis Bellman to submit a change order. Motion by Cooper to table until receive change order, second Swenson. Discussion none. By voice vote, all in favor.
 - b. **Payment of the bills** Motion by Christensen to approve bills as presented with the exception of payment to Travis Bellman; second Cooper. Discussion none. By voice vote, all in favor.
 - c. **Approval of past meeting minutes** Motion by Ritter to approve minutes from June 13 and June 16 as presented; second Swenson. Discussion none. By voice vote, all in favor.
 - d. **Approve alcohol related license(s)** Motion by Cooper to approve alcohol related licenses as presented; second Swenson. Discussion none. By voice vote, all in favor.
 - e. **Town Budget Adjustments** Motion by Cooper to approve as presented; second Swenson. Discussion none. By voice vote, all in favor.
 - f. **Golf Course Budget Adjustments** Motion by Swenson to approve as presented; second Cooper. Discussion none. By voice vote, all in favor.
 - g. **Age requirement for Community Center usage** Discussion by board. Motion by Cooper to change the age requirement of Community Center use to under 16 years of age requires adult supervision; second Swenson. Discussion: Facility use form and entrance doors will be updated. By voice vote, all in favor.
 - h. **Approve draft amendment of Chamber Room Tax Agreement** Discussion by board and chamber. Pertains to January anticipated budget. Change in the Chamber Room Tax Agreement to include carry over revenue. Motion by Cooper to approve the change to St Germain Room Tax Tourism Development and Promotion agreement #6 as presented; second Ritter. Discussion: Will be sent to Chamber for them to approve. Compare to one prepared last December and make sure there are no typos. By voice vote, all in favor.
 - i. **Approve request from the Non-Motorized Trails Committee for a letter of support for the Chamber Grant Program** Looking for board support. Grant funds would be utilized for development at Fern Ridge. Motion by Cooper to acknowledge support for the nonmotorized trails committee grant from the chamber; second Swenson. Discussion none. By voice vote, all in favor.
 - j. **Consider action in response to an alleged zoning violation at 8175 Northwood Drive** Discussion by board. Motion by for Christensen to approve and sign letter of alleged violation to property owner; second Cooper. Discussion: Continue to discuss at board level so all are aware of potential violation. By voice vote, all in favor.
7. **Adjourn:** Mr Christensen adjourned the meeting at 7:03 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor

